

# YOUNGS AND CO TENANCY APPLICATION FORM



**PLEASE NOTE YOUNGS AND CO DO NOT TAKE ANY CASH PAYMENTS**

Property: \_\_\_\_\_ Rent: \$ \_\_\_\_\_ per week

Have you inspected the premises? YES/NO Will you be paying your own bond? \_\_\_\_\_

Required Start Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Lease Term: \_\_\_\_\_

**PLEASE FILL OUT ALL DETAILS INCLUDING EMAIL ADDRESS**

**Applicants Name in Full (Mr, Mrs, Miss, Ms, Dr):** \_\_\_\_\_

**Phone (B/H):** \_\_\_\_\_ **Phone (A/H):** \_\_\_\_\_ **Mobile:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Number of persons to occupy the premises: (Adults)** \_\_\_\_\_ **(Children)** \_\_\_\_\_

**Names and ages of children:** \_\_\_\_\_

**Do you have any pets? YES / NO If yes please specify breed and age:** \_\_\_\_\_

**Have you ever been taken to VCAT?** \_\_\_\_\_

## **CURRENT TENANCY DETAILS**

Current Landlord or agent: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Rental Address: \_\_\_\_\_ Rent paid \$ \_\_\_\_\_ per \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Length of stay: \_\_\_\_\_

## **PREVIOUS TENANCY DETAILS**

Current Landlord or agent: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Rental Address: \_\_\_\_\_ Rent paid \$ \_\_\_\_\_ per \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Length of stay: \_\_\_\_\_

Was bond refunded in full: \_\_\_\_\_ If no why? \_\_\_\_\_

## **CURRENT OCCUPATION**

Current Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Employers Address: \_\_\_\_\_ Income \$ \_\_\_\_\_ per \_\_\_\_\_

Employment Period: \_\_\_\_\_ (please circle) Full time / Part time / Casual / Seasonal

Do you receive any Centrelink benefits? \_\_\_\_\_ Income \$ \_\_\_\_\_ per \_\_\_\_\_

**Please provide a copy of a current statement.**

## **PROFESSIONAL REFERENCES**

1) Name: \_\_\_\_\_ Position: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_ Period of acquaintance: \_\_\_\_\_

2) Name: \_\_\_\_\_ Position: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_ Period of acquaintance: \_\_\_\_\_

**PERSONAL REFERENCES (non relative)**

Name: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

Period of acquaintance: \_\_\_\_\_

**EMERGENCY CONTACT (next of Kin)**

Name: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (B/H) \_\_\_\_\_ Mobile: \_\_\_\_\_

**Conditions of Application:**

1. During my inspection of this property I found the property to be in a reasonably clean condition.
2. If no, I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to Landlord approval. \_\_\_\_\_
3. I acknowledge that this is an application to lease the property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the application is unsuccessful or upon acceptance should the premises not be ready for occupation on this date or the lease commencement date for whatever reason.
4. The tenant is responsible for the connection and payment of all gas, electricity, telephone and water consumption. I hereby acknowledge and authorise Youngs & Co Pty. Ltd. to conduct independent reference checks, including accessing, adding or altering information on the National Tenancy Database.

**Applicant's Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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Connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-Tv to a choice of Australia's leading providers. Connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and insurance and more. No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call. This is a value-added service independent of your tenancy application—you are not obligated to use connectnow.

A connectnow representative will make all reasonable efforts to contact you within **one** working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the connectnow service

**Declaration:** Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow. I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at [www.connectnow.com.au](http://www.connectnow.com.au)) Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

Please call me to connect my utilities  Please tick if you do not wish to receive a call

Signature: \_\_\_\_\_ Date: / / ID: 21259

## **TENANCY APPLICATION AUTHORITY**

I, \_\_\_\_\_ in accordance with the Privacy Act, hereby authorise Youngs & Co Limited to carry out.

### **RENTAL REFERENCES**

I authorise Youngs & Co Pty. Ltd. to contact my current and former Managing Agent(s) and /or Landlord to confirm and ascertain:

- Amount of rental amount paid.
- Rental due dates and when the rent was paid.
- If the rent was paid full in and in advance and on time.
- The condition of the premises during routine inspections and bond inspections.
- Any disputes that may have arisen.
- Any applications to the Victorian Civil and Administrative Tribunal.
- Any other particulars required by Youngs & Co Pty. Ltd.

### **EMPLOYMENT CHECKS**

I authorise Youngs & Co Pty. Ltd. to contact my current employer and immediate previous employer to confirm and ascertain.

- Gross income per annum.
- Commencement date of employment.
- Length of employment .
- Official title and role.
- Employment status, whether I am full time, part time or casual.
- Reason for leaving.
- Any other particulars required by Youngs & Co Pty. Ltd.

### **CREDIT RATING AUTHORITY (C.R.A), CREDIT AND NATIONAL TENANCY DATABASE (N.T.D)**

I authorise Youngs & Co Pty. Ltd. to make independent credit and reference checks and where necessary add/alter such records.

### **REFERENCES**

I authorise Youngs & Co Pty. Ltd. to contact any reference or next of kin listed in my Tenancy Application Form.

### **TRUTH AND ACCURACY OF INFORMATION**

I declare that the information supplied is true and correct to the best of my knowledge as failure to provide accurate information allows Youngs & Co to decline my application or withdraw an offer to lease a property.

### **USE OF INFORMATION**

Youngs & Co Pty. Ltd. can only use this information for and on behalf of the Landlord in order to assess my suitability as an applicant to lease this property. Information can be disclosed to a third party for the above purpose only.

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **RENTAL CRITERIA**

Only applications that meet the following rental criteria will be put forward to the Landlord for consideration;



**Positive Identification:** (Photo ID) Drivers Licence, Learners Permit, Passport, Key Card, Proof of Age Card



**References:** Rental References, Professional References, Personal References



**Finance:** The properties that you apply for, should not exceed approximately 30% of your total income



**Attitude:** You need to have a positive attitude towards renting



**Data Base Check:** Your application will not be considered if you're listed on Tenancy Check Websites such as TICA, NTD, etc.

