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Strata Schemes Management Act 1996

PROXY APPOINTMENT FORM

Date……..

I/We ……...…….

The owners of Lot …….…….

In Strata Plan No..…….....…….…….…….

Appoint……. The Chairman or …….

Of ……..…….

as my/our proxy for the purposes of meetings of the Owners Corporation (including adjournments of meeting)

Period or number of meeting for which appointment of proxy has effect (Please Tick ✔ whichever applies)

☐ 1 Meeting ☐……. months ☐ 12 months ☐ 2 consecutive Annual General Meetings

Note: The appointment cannot have effect for more than 12 months or 2 consecutive annual general meetings, whichever is the greater. If no selection is made by the person giving the proxy, the proxy is effective only for one meeting.

Please delete paragraph 1 or 2, whichever does not apply

1 This form authorises the proxy to vote on my/our behalf on all matters.

OR

2. This form authorises the proxy to vote on my/our behalf on the following matters only:

……..

……..

……..

Specify the matters and any limitations on the manner in which you want the proxy to vote.

3. If a vote is taken on whether …...…….

……...

(the strata managing agent) should be appointed or remain in office or whether another managing agent is to be appointed, I/we want the proxy to vote as follows: ……..

……...

Note: If this matter is not to be considered, then this section 3 is to be deleted from the proxy form paragraph if proxy is not authorised to vote on this matter.

Signature of owner/s …...……..…….……

COMPANY NOMINEE FORM

The Secretary, Strata Plan No……..…….

…… Pty Ltd hereby authorise

…….. or in his/her absence ……..…….

Conferred by or under that Act on it as Owners of lot/s…… in

Strata Plan No. ……..

Notes:

1. A proxy is not authorised to vote on a matter:

(a) if the person appointed the proxy is present at the relevant meeting and personally votes on the matter, or

(b) so as to confer a pecuniary or other material benefit on the proxy, if the proxy is a strata managing agent, caretaker or on-site residential property manager.

2. This form is ineffective unless it is given to the secretary of the owners corporation at or before the first meeting in relation to which it is to operate and it contains the date on which it was made.

3. This form will be revoked by a later proxy appointment form delivered to the secretary of the owners corporation in the manner described in the preceding paragraph.