



REQUEST FOR RENTAL REFERENCE

(Property Manager, Agent or Lessor completes this form. Tenant to complete **green** sections only)

To: The Property Manager, current tenant Agent or Lessor

From: Robina Village Real Estate

Phone: (07) 5562 2522 Email: rentals@rvre.com.au

We have received a signed *Application for Tenancy* from:

Name of applicants: _____

Who resided at rental property: _____

It would be greatly appreciated if you could (subject to the provisions of the Privacy Act 1988) complete the following questionnaire and return it to us by email, along with the rental ledger, at your earliest convenience.

1. Were the above applicants listed as tenants? _____
2. Were there any additional occupants? Y / N If so, how many? _____
3. When did they reside at the above address? From: ___/___/___ to ___/___/___
4. How was the agreement terminated? By tenants: Y / N By Agency: Y / N
Reason for termination: _____
5. What was the rental amount per week? \$ _____
6. Were there any Remedy Breaches or Notice to Leave issued? Y / N _____
Number of Remedy Breaches _____ Number of Notice to Leave _____
7. Were Routine Inspections carried out? Y / N _____
8. Were there any Tenancy issues arising from inspections? _____

9. Were any animals kept at the property? Y / N Type/s: _____ Were they formally approved? Y / N
10. Were there any problems cause by these pets? _____
11. Has the property been well maintained during the tenancy? Y / N _____
12. If the Tenant has vacated, was the property left clean and undamaged apart from general wear and tear upon vacating?

13. Was tenancy handover delayed? Y / N _____
14. Do you anticipate the full rental bond to be refunded? Y / N _____
15. Would you rent to these tenants again? Y / N _____

Thank you for your time in completing this form.

I authorise the Agent to forward this questionnaire to all previous Agents &/or Lessors where I have rented & request that they honestly complete the form.

Applicant 1: _____

Date: ___/___/___

Applicant 2: _____

Date: ___/___/___

Applicant 3: _____

Date: ___/___/___

Applicant 4: _____

Date: ___/___/___