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FINAL INSPECTION GUIDE TO TENANT CLEANING – BOND SAVER!

To avoid cleaning charges and unnecessary deductions from your bond, it would be in your best interest to ensure that the following items are attended to, for a '**bond clean standard**' to be reached, before returning the keys/vacating the property.

☒ DONE

KITCHEN

- ☐ The oven and griller is to be cleaned and lined with foil. Drip trays to be cleaned of all grease
- ☐ Range hood to be cleaned including the filters (where applicable)
- ☐ All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
- ☐ Sink taps and disposal unit (if applicable) to be cleaned and polished
- ☐ Walls and tiled areas to be free from grease
- ☐ All benches and floors to be cleaned and free from grease
- ☐ The dishwasher is to be left clean. Wipe over internal door and remove debris from bottom drainer (if applicable)
- ☐ Refrigerator to be defrosted and all surfaces to be cleaned, including shelves and crisper drawers, switch appliance off at wall and leave door ajar (if applicable)

GENERAL – ALL ROOMS

- ☐ All exhaust fans throughout the property to be cleaned
- ☐ Air vents to be dusted
- ☐ Venetians to be washed thoroughly (if applicable)
- ☐ Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable)
- ☐ Windows and windowsills to be cleaned thoroughly
- ☐ Doors and doorframes to be left clean and undamaged
- ☐ Marks to be removed from walls with sugar soap
- ☐ Cobwebs to be removed from ceiling cornices and walls
- ☐ All light fittings to be cleaned and free from insects
- ☐ All floors and skirting boards to be washed
- ☐ All ceilings fans throughout to be free from dust (if applicable)
- ☐ Clean all mirrors throughout including wardrobe door mirrors (if applicable)
- ☐ Drapes to be washed or dry-cleaned according to fabric
- ☐ All vertical strings to be attached and secure
- ☐ All items on inventory to be accounted for (if applicable)

OUTSIDE AREAS

- ☐ Lawns to be mowed and edges trimmed within 2 days of vacating (if applicable) (DO NOT dump grass clipping or tree off cuts in garden beds or behind sheds)
- ☐ Flower beds and pebble areas to be weeded (if applicable)

- ☐ No rubbish to be left in the gardens or around the property (if applicable)
- ☐ All garbage bins to be emptied and washed clean
- ☐ Driveways, carports, garages and any concrete areas to be free from oil and grease stains
- ☐ Garage floor area to be swept and cobwebs removed
- ☐ Cobwebs to be removed from outside eaves, awning & ceilings (where applicable)
- ☐ Pool and spa to be cleaned, vacuumed and at the correct pH factor (if applicable)
- ☐ Pool equipment to be in accordance with in-going inventory and for security reasons must be stored in the garage, at the time of vacating (if applicable)

BATHROOM

- ☐ Shower recess to be scrubbed
- ☐ Grouting to be free of all soap residue or mildew
- ☐ Shower curtain (if applicable) to be washed and shower screen to be cleaned
- ☐ All plugholes are to be clean and free from debris
- ☐ Mirrors are to be wiped over
- ☐ All drawers and cupboards to be cleaned
- ☐ Toilet to be cleaned thoroughly, including bowl, seat and cistern

LAUNDRY

- ☐ Washing machine and clothes dryer filter to be cleaned out
- ☐ Clean under laundry tub and clean plughole
- ☐ Cupboards to be cleaned thoroughly inside and out

PEST CONTROL

- ☐ If pets have been kept on the premises, then you must have the property professionally pest controlled for fleas inside and out and a receipt produced to our office

CARPETS

- ☐ Carpets are to be professionally cleaned if soiled or marked and a carpet receipts produced to our office with the return of the keys. Please note: If you choose not to use our offices' recommended carpet cleaner you could be liable to have the carpets re-cleaned should they not meet our standard of cleanliness

DAMAGE

Damage that occurs due to the tenants' neglect will be rectified at the tenants' cost

IMPORTANT NOTE

- ☐ DISCONNECT THE POWER/ELECTRICITY
- ☐ DISCONNECT THE TELEPHONE
- ☐ REDIRECT MAIL ADDRESS

RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE RETURNED TO THE OFFICE

"The above cleaning is a guide only and additional cleaning may be required!"