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*If you don't have a scanner, download the app (on iPhone) "Cam Scanner" and take photos of the pages (inc ID) using the app and it will translate to PDF, then email the PDF to

Tenancy Application Form

Each applicant must submit an Individual Form.

Please be advised that this application will ONLY be processed once ALL details have been completed and all copies of supporting documents have been attached.

PROPERTY DETAILS

Address of Property:

Lease Commencement Date:

Lease Term:

Rent Per Week:

Number of Pets:

Names of all Other Occupants for the Property:

Names/Ages of any Children to occupy the Property:

PERSONAL DETAILS

Given Name(s):

Surname:

Home Phone:

Work Phone:

Mobile:

Fax:

Email:

Date of Birth:

Drivers Licence No:

Drivers Licence State:

Passport No:

Passport Country:

CURRENT TENANCY DETAILS

Current Address:

Length of Time at Current Address:

Rent Paid:

Reason for Leaving:

Name of Landlord/Agent:

Landlord/Agent Email:

Phone:

Current Address:

Length of Time at Current Address:

Rent Paid:

PRIOR TENANCY DETAILS

Current Address:

Length of Time at Current Address:

Rent Paid:

Reason for Leaving:

Name of Landlord/Agent:

Landlord/Agent Email:

Phone:

Current Address:

Length of Time at Current Address:

Rent Paid:

CURRENT EMPLOYMENT DETAILS

Occupation:

Current Employer:

Employers Address:

Contact Name (Payroll/Manager):

Contact Number

Length of Employment:

SELF EMPLOYEMNT DETAILS

Company Name:

Business Type:

Business Address:

Position Held:

ABN:

Accountant Name:

Phone:

Accountant Address:

INCOME

Net weekly Employment Income:

Net weekly Income from other Sources:

Source(s) of other Income:

STUDENT INFORMATION

Place of Study:

Course Name:

Course Length:

Enrolment / Student No:

Campus Contact:

Contact Number:

Course Co-ordinator:

Contact Number:

REFEREE/ NEXT OF KIN

Personal/Business Referee:

Relationship:

Phone:

Mobile:

Next of Kin:

Relationship:

Phone:

Mobile:

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property. I agree that rent payments will only be accepted via Direct Debit, Cheque or Australian Post Money Order.

Applicant Name

Signature

Date

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from previous landlords or letting agents, your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner’s insures. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or if considered, may be rejected.

CONSENT

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My personal letting agents and/or landlords;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me. I authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centres of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties - valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy databases.

Applicant Name

Signature

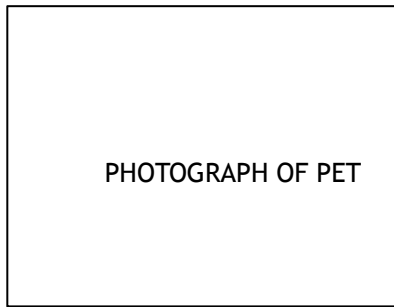
Date

100 POINTS IDENTIFICATION REQUIRED

Please ensure you have PHOTOCOPIES of your 100 points of identification with your application, otherwise your application will not be able to be processed.

Item	Tick	Points	Office Use	Item	Tick	Points	Office Use
Drivers Licence		40		Medicare Card		20	
Passport		40		Bank Debit/Credit Card		20	
Other Photo ID		20		Bank Statement		20	
Current Wage Advice		30		Telephone Account		20	
Previous Tenancy Reference		20		Electricity Account		20	
Previous 2 Rent Receipts		20		Gas Account		20	
Birth certificate		20		City Council Rates		20	

PET APPLICATION FORM



Name of Pet Owner:

Pet's Name:

Type of Animal:

Breed:

Sex:

Age:

De-sexed:

Weight:

Inside, Outside or Both:

Council Registration Number:

Have you ever received a complaint about your Pet?

Details:

Describe your Pet's Nature:

Do you have Contents Insurance? Yes/No

Insurer:

Policy Number:

Pet's Emergency Caretaker:

Phone:

PET REFERANCES

Neighbour Name:

Phone:

Veterinarian Name:

Phone:

Clinic:

Previous Lessor/Agent:

Phone:

Agency:

Veterinarian Name:

Clinic:

Phone:

Mobile:

Acknowledgement:

If my tenancy application is approved and if I am permitted to reside at this property with pet, I will accept full responsibility for ensuring that my pet does not disturb or harm neighbouring occupants, nor damage the premises or the property of others, nor prevent lawful access to the premises. I acknowledge my responsibility for complying with all terms of tenancy agreement and with all council and state legislation in relation to the keeping of animals. I also agree to ensuring that the pet is housed in a hygienic manner that will not vermin, nor cause offensive odours or property deterioration and pet waste is to be disposed of appropriately.

UTILITY CONNECTIONS



Successful applicants will be contacted by one of our **Rental Place Connect** Movologists to discuss the connection of services such as electricity, gas, water and broadband. We can also source obligation free quotes for removalist, storage, cleaning, maintenance services and much more.













powered by **Movinghub™**

Please tick this box if you would like **Rental Place Connect** to contact you in relation to any of the above utilities and other services.

DECLARATION:

1. I consent to the disclosure of this page of the Tenancy Application Form to Movinghub (ABN 73 603 267 465) for the purpose contacting me with regards to services related to moving home.
2. I acknowledge that neither the Agent or Movinghub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure.
3. I acknowledge that the Agent and Movinghub may receive a benefit in relation to any services organised.
4. By signing this application form, you acknowledge that you are the client or have obtained permission from the client to be contacted by Movinghub and accept further terms and conditions located at movinghub.com.au/terms.

Signature

Date

Movinghub™
Address: 425 Docklands Drive
Docklands, VIC
Phone: 1300 744 334
Web: www.movinghub.com.au