

# Exit condition report – general tenancies (Form 14a)

Residential Tenancies and Rooming Accommodation Act 2008  
(Section 66)



## Address of the rental premises

	Postcode

## Details of the tenant/s

1. Full name/s	
Forwarding address	
	Postcode
Phone	Mobile
Email	

2. Full name/s	
Forwarding address	
	Postcode
Phone	Mobile
Email	

3. Full name/s	
Forwarding address	
	Postcode
Phone	Mobile
Email	

## Name/trading name of the lessor/agent

Precinct Residential Pty Ltd
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## Water meter reading at end of tenancy:

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Date	/ /	Meter Location:	
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Tenant/s initials	1.	2.	3.
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Lessor/agent initials	
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The Entry (and Exit) reports provide evidence of the condition of the premises at the beginning and ending of the tenancy. Take time to fill these forms in carefully. These documents may be referred to as evidence if there is a dispute over the bond refund at the end of the tenancy.

## Tenant

1. Inspect the premises.
2. Mark each item on the list *clean, working, undamaged* (where applicable).
3. Make a note of any extra items in the *additional comments/information* section.
4. Initial each page of the report. Give it to the lessor/agent as soon as possible once the agreement ends.
5. Talk to the lessor/agent if you disagree about the condition of the premises. Comments can be recorded in the *additional comments/information* section (Page 7) or by attaching a separate page.  
Supporting documentation has been attached  Yes  No
6. Retain the signed copy of the report from the lessor/agent.

## Lessor/agent

1. Inspect the premises.
2. Include comments where you disagree with the tenant's report.
3. Initial each page of the report.
4. Talk to the tenant if you disagree about the condition of the premises. Any agreement can be recorded in the *additional comments/information* section.
5. Return a signed copy of the report to the tenant within 3 business days. Retain a copy for at least one year after the tenancy agreement ends.

**Note: The *Entry condition report* (Form 1a) is compared to this *Exit condition report* (Form 14a) at the end of the tenancy.**

**Do not send to the RTA—give this form to the lessor/agent, keep a copy for your records.**



# Exit condition report – general tenancies (Form 14a)

Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)



Insert **Y/✓** = Yes  
 Insert **N/X** = No

Clean	Working	Undamaged
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**Tenant/s**  
 Comments (if any)

**Lessor/agent**  
 Comment on tenant/s report

Entry				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Power points				
Lounge room				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
TV/power points				
Air conditioner				
Family room				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
TV/power points				
Air conditioner				

Tenant/s initials

1.	2.	3.
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Lessor/agent initials

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Insert **Y/✓** = Yes

Insert **N/X** = No

Clean	Working	Undamaged
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**Tenant/s**  
Comments (if any)

**Lessor/agent**  
Comment on tenant/s report

Kitchen/meals				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Cupboards/drawers				
Bench tops/tiling				
Sink/disposal unit/taps				
Stove top				
Oven/griller				
Exhaust fan/rangehood				
Dishwasher				
Power points				
Dining room				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
TV/power points				
Air conditioner				

Tenant/s initials    1.     2.     3.

Lessor/agent initials

**Exit condition report – general tenancies (Form 14a)**  
*Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)*



Insert **Y/✓** = Yes  
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Clean	Working	Undamaged
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**Tenant/s**  
 Comments (if any)

**Lessor/agent**  
 Comment on tenant/s report

<b>Bedroom 1</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/shelves				
Power points				
Air conditioner				
<b>Ensuite</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Bath/shower/shower screen				
Wash basin/vanity				
Mirror/cabinet				
Towel rails				
Toilet				
Power points				
Exhaust fan				

Tenant/s initials    1.     2.     3.

Lessor/agent initials

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Clean	Working	Undamaged
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**Tenant/s**  
 Comments (if any)

**Lessor/agent**  
 Comment on tenant/s report

<b>Bedroom 2</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/shelves				
Power points				
Air conditioner				
<b>Bedroom 3</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/shelves				
Power points				
Air conditioner				
<b>Bedroom 4</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/shelves				
Power points				
Air conditioner				

Tenant/s initials	1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	Lessor/agent initials	<input type="text"/>
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Insert **Y/✓** = Yes  
Insert **N/X** = No

Clean	Working	Undamaged
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**Tenant/s**  
Comments (if any)

**Lessor/agent**  
Comment on tenant/s report

<b>Bathroom</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Bath				
Shower/ shower screen				
Wash basin/vanity				
Mirror/cabinet				
Towel rails				
Power points				
Exhaust fan				
Toilet				
<b>Toilet</b>				
Doors/walls/ceiling				
Cistern				
Light fittings				
Exhaust fan				
<b>Laundry</b>				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wash tubs				
Washing machine/ dryer				
Power points				

Tenant/s initials	1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	Lessor/agent initials	<input type="text"/>
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Insert **Y/✓** = Yes  
 Insert **N/X** = No

Clean	Working	Undamaged
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**Tenant/s**  
 Comments (if any)

**Lessor/agent**  
 Comment on tenant/s report

General	Clean	Working	Undamaged	Tenant/s Comments (if any)	Lessor/agent Comment on tenant/s report
Smoke alarms*					
Security devices					
Electrical safety switches					
Hot water system					
Keys/locks/remotes					
Staircases/railings					
Wheellie & recycle bins					
Pool/equipment					
Street number/letter box					
External walls					
Balcony/porch/deck					
Awning/gutters					
Paving/ pergola					
Garage/car port/ storeroom					
Garden shed					
Gates/fences					
Grounds/garden					
External taps/hose					
Clothes line					
Solar panels					
Paths/driveway					

\***Smoke Alarms** - In relation to smoke alarms, where the boxes 'working' &/or 'undamaged' have been ticked, it confirms only that at the time of testing, each smoke alarm's battery & alarm sounder were working.

**Additional comments/information**

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Gas bottle level	Water tank level	Pool safety certificate location
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**Lessor/agent**

Signature	Date
	/ /

**Tenant 1**

Signature	Date
	/ /
Print name	

**Tenant 2**

Signature	Date
	/ /
Print name	

**Tenant 3**

Signature	Date
	/ /
Print name	