

Tenancy Application Form

For your application to be processed you must answer all questions on both sides

A. AGENT DETAILS

Northside Realtors - Crows Nest
Shop 7, 20 Burlington Street
CROWS NEST 2065
Phone: 02 9906 2011
Fax: 02 9906 4318
lenny@northsiderealtors.com.au

B. PROPERTY DETAILS

1. The Address Of The Property

Postcode	

2. Lease Commencement Date

	Day		Month		Year
--	-----	--	-------	--	------

3. Preferred Lease Term

	Years		Months
--	-------	--	--------

4. Occupants In The Property

	Adults		Children		Pets
--	--------	--	----------	--	------

5. Property Rental

\$	Per Week
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Payment Frequency

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C. PERSONAL DETAILS

6. Please give us your details

Mr. Ms Miss Mrs. Other

Surname

Given name/s

--

Date of Birth

--

Driver's license no.

Driver's license state

--	--

Passport number

Passport country

--	--

Pension no. (If applicable)

Pension type (if applicable)

--	--

7. Please provide your contact details

Home phone

Mobile phone

--	--

Work phone

Fax

--	--

Email address

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8. What is your current address?

Postcode	

D. APPLICANT HISTORY

9. How long have you lived at your current address?

	Years		Months
--	-------	--	--------

10. Why are you leaving this address?

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11. Agent/Landlord details of this property (if applicable)

Name of landlord or agent

--

Landlord/agent's phone no

Weekly rent paid

--

\$

12. What was your previous residential address?

Postcode	

13. How long did you live at this address?

	Years		Months
--	-------	--	--------

14. Agent/Landlord details of this property (if applicable)

Name of landlord or agent

--

Landlord/agent's phone no.

Weekly rent paid

--

\$

Was bond refunded in full?

If not why not?

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E. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

--

Employer's name (*inc. accountant if self employed or institution if a student*)

--

Employer's address

Postcode	

Contact name

Phone no.

--

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Length of employment

Net income?

	Years		Months
--	-------	--	--------

\$

16. Please provide your previous employment details

Occupation?

Employer's name:

Contact name

Phone no.

Length of employment

Net income?

Years

Months

F. CONTACTS

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide two personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

G. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets:

Breed / type

Council registration / number

1.

2.

H. APPLICATION SIGNATURE

Signature of Applicant

Date

Signature of the Landlords agent

Date

I. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance and a rental bond.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees for this application
- (c) My current and past employers;
- (d) Any person who maintains any record, listing or database of defaults by tenants; and I authorise and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature of Applicant

Date

_____ / ____ / ____

J. ADDITIONAL INFORMATION, IF REQUIRED

lenny@northsiderealtors.com.au