

## GETTING YOUR BOND BACK

Please take a moment to read the following information. If you have any queries feel free to phone one of our experienced property managers.

### Repairs

All damages must be repaired or fixed. Please contact the office for phone numbers of competitive priced, professional trades people.

### Cleaning

If you do not wish to do the cleaning yourself we can arrange quotes from professional cleaners prior to you vacating.

### General

Clean all windows, window tracks, doors, sliding doors and tracks, fly and security screens.

Mop all floors, removing marks and wash all skirting boards.

Clean light fittings, wiping out dead bugs, remove all cobwebs, globes to be left in working order. Wash all walls with particular attention to areas around light switch and handles.

Blinds are to be washed/wiped down. Cobwebs to be removed from interior and exterior of premises.

### Kitchen

Inside and outside all cupboards and doors especially pots and pans cupboard

Stove, griller, drip trays and oven to be left free of grease (Use Mr Muscle or Oven Clean)

Inside, outside and behind the refrigerator and dishwasher (If applicable)

### Exhaust Fans and Filters

Stainless steel sinks to be shiny - use cream cleanser and scourer and drains to be cleaned.

Range hood and filter (filter can be removed and cleaned)

### Bathroom

Floor, mirrors and windows

Toilet, vanity, bath, shower recess tiles and screen scum build-up to be removed)

Clean inside built-in cupboards (wipe off scuff marks)

Shower curtain washed with bleach or replaced if necessary

**Laundry**

Inside, outside and behind washing machine, rinse out filter. Inside, outside and behind dryer, remove lint. Clean laundry tub [including inside bottom cupboard of tub].

**Verandah/Patio**

Sweep and mop, pressure clean any moss or mould off decks or concrete, clean railings and any perspex glass. Remove all cobwebs etc.

**Garage**

Degrease all driveways, carports and all concrete areas to be free from oil and grease. Sweep garage floor and remove any cobwebs. Clean wheelie bins and remove any excess rubbish [put rubbish in bins for collection]. Lock garage doors.

**Light Fittings**

To be thoroughly cleaned inside and out where safe to do so.

**If Furnished**

Make sure all items are in original rooms as per inventory and have been cleaned.

**Yards**

Lawns mowed, edges tidy, weeding of all gardens and general tidy-up of yard and gardens [no rubbish to be left and no grass clippings to be left in gardens].

**Carpets**

Must be professionally steam cleaned and receipt handed to the your property manager.