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FINAL INSPECTION CHECKLIST

Please Tick

<input type="checkbox"/>	1.	Keys/remote to be returned to our office – Larcor Real Estate
<input type="checkbox"/>	2	Stove, griller and drip trays to be cleaned.
<input type="checkbox"/>	3.	Dishwasher to be cleaned and wiped out (If applicable).
<input type="checkbox"/>	4.	A/Cond filters and covers to be cleaned
<input type="checkbox"/>	5.	Exhaust fan covers to be removed and cleaned. Air-vents to be dusted.
<input type="checkbox"/>	6.	Net Curtains to be taken down and washed thoroughly.
<input type="checkbox"/>	7.	Drapes are to be washed or dry-cleaned according to fabric instructions.
<input type="checkbox"/>	8.	Windows and window sills & tracks to be cleaned thoroughly. (Inside & out). Fly screens to be dust & cobweb free.
<input type="checkbox"/>	9.	All cupboards (inside and out) to be left clean and all personal items to be removed.
<input type="checkbox"/>	10.	Marks to be removed from walls. (Sugar Soap is recommended).
<input type="checkbox"/>	11.	All light fittings to be cleaned and blown light globes replaced.
<input type="checkbox"/>	12.	All hard floors to be swept & washed and all skirtings to be washed.
<input type="checkbox"/>	13.	As per Tenancy Agreement all carpeted areas to be cleaned professionally . Stains to be treated. <u>(Receipt must be provided)</u>
<input type="checkbox"/>	14.	Cobwebs to be removed from ceilings/cornices inside & out.
<input type="checkbox"/>	15.	Flower beds, garden beds and pebbled areas to be weeded.
<input type="checkbox"/>	16.	All rubbish to be removed from property prior to inspection. This includes garden clippings, tree branches & leaves.
<input type="checkbox"/>	17.	Particular attention should be paid to bathrooms, toilets, and bathroom cabinets. Shower recess to be scrubbed and all grouting and soap dishes to be free of all soap scum, residue and mildew. Shower screens to be washed. Shower curtains to be replaced with new.
<input type="checkbox"/>	18.	Driveways, carports and all concrete areas to be free from oil stains and weeds
<input type="checkbox"/>	19.	Sliding window and door tracks to be clean and functioning.
<input type="checkbox"/>	20.	Pool to be clean and chlorinated to an acceptable standard. (Where applicable)

I/We _____

Property Address: _____

NAME: _____ SIGNED: _____ DATED: _____

NAME: _____ SIGNED: _____ DATED: _____

Please provide copies of invoices for carpet cleaning or other professional services used.