

## **PRIVACY POLICY**

The collection of personal information from you by our Agency is necessary for the agency to carry out one or more of its functions or activities.

Lakeford Real Estate will only collect personal information by lawful and fair means.

You are entitled to access the information supplied by you to our Agency. Agency contact details are set out below.

The information is collected by the Agent for security and marketing purposes and to assist you with real estate activities.

The information provided will not be disclosed to other organizations without your permission or unless permitted by <u>The Privacy Act 1988</u>.

Should you not provide the relevant information, our Agency may not be able to properly complete its functions or activities or provide you with access to properties.

You have the right to request the information held by the Agent not to be used for marketing purposes. Note: Unsuccessful hard copy Rental Applications are held for a maximum of 1 month at our office before being destroyed.

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