



Application For Tenancy

Stevan (Kyogle) Pty Ltd T/As Kyogle Real Estate
90 Summerland Way, Kyogle NSW 2474
Email: rentals@kyoglerealestate.com
Website: www.kyoglerealestate.com
Ph: (02) 6632 1077 ABN: 45112229053

TENANCY DETAILS

Address

Lease Commencement Date

Lease Term

Rent (Per Week)

Holding Fee (1 Weeks Rent)

Bond (4 Weeks Rent)

APPLICANT'S DETAILS

Name

Home Phone. No.

Work Phone. No.

Mobile

Date of Birth

Email Address

Vehicle Rego No.

Driver's Licence Number

Driver's Licence Expiry

Driver's Licence State

Passport No.

Passport Expiry

Pension/Centrelink No.

Expiry

OCCUPANTS

No. of Adults

No. of Dependents

Name of Adults and Dependents

Age

PETS

Type/ Breed

Quantity

UTILITY CONNECTIONS



MAKES MOVING EASY

This is a FREE service that can connect you to the following utilities and services in your new home:



I consent to:

- Kyogle Real Estate providing my personal information to Direct Connect including name, address, email and phone number.
- Direct Connect contacting me by phone, SMS and/or email during my move in relation to electricity, gas and the other services set out above.
- Direct Connect obtaining metering information for the premises I am moving to.

☐ YES

Applicant 1:

Signature

X

Date

Applicant 2 (if applicable):

Signature

X

Date

Name

Phone

Privacy Collection Statement: Direct Connect Australia Pty Limited (DCA) is collecting your personal information for the purposes of contacting you in relation to your utilities and services connections. DCA will otherwise collect, use and disclose your personal information for purposes set out in its Privacy Policy at www.directconnect.com.au/privacypolicy/. This information may be disclosed to third parties that help DCA deliver its services. The Privacy Policy explains how DCA will collect, use, store and disclose your personal information, the consequences for you if DCA does not collect this information, and the way in which you can access and seek correction of your personal information or complain about a breach of the Privacy Act. To obtain further information, you can contact DCA on 1300 664 715.

570 Church Street Cremorne 3121 Victoria P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

100 POINTS OF IDENTIFICATION

Last 4 Rent Receipts	20 Points	<input type="checkbox"/>
Drivers Licence	30 Points	<input type="checkbox"/>
Photo ID	30 Points	<input type="checkbox"/>
Passport	30 Points	<input type="checkbox"/>
Birth Certificate	30 Points	<input type="checkbox"/>
Pension/Health Care Card	15 Points	<input type="checkbox"/>
Phone, Electricity, Gas, Rates Bill	15 Points	<input type="checkbox"/>
Pay Slips	15 Points	<input type="checkbox"/>
Tenancy History Ledger	20 Points	<input type="checkbox"/>
Bank/Cr Card Statements	15 Points	<input type="checkbox"/>

TOTAL POINTS:



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APPLICATION HISTORY

Current Address

Period of Occupancy

Situation – Rent/Own/Other

Landlord/Agent Name

Landlord/Agent's Phone No.

Weekly Rent Paid

Reason for Leaving

Previous Address

Period of Occupancy

Situation – Rent/Own/Other

Landlord/Agent Name

Landlord/Agent's Phone No.

Weekly Rent Paid

Reason for Leaving

Have you ever been evicted
from a premises?

☐

No

☐

Yes

Are you currently in debt
to any Landlord or Agent?

☐

No

☐

Yes

REFEREES

Business Referee Name

Phone. No.

Personal Referee Name

Phone. No.

Relationship to You

EMPLOYMENT HISTORY

Current Occupation

Employment Type

Length of Employment

Employer/ Business / Centrelink Details

Address

Contact

Phone. No.

Net Weekly Income

Previous Occupation

Previous Employment Type

Length of Employment

Previous Employer/ Business / Centrelink Details

Previous Address

Previous Contact

Phone. No.

EMERGENCY CONTACT

Name

Relationship to You

Address

Phone. No.

SIGNATURES

Applicant's Name

Applicant's Signature

TERMS OF APPLICATION

1. Applicant's Warranty

The Applicant's warrant/s:

- 1) That the details provided on their Applicant Details Sheet are true and correct
- 2) That they are not bankrupt or insolvent

2. Applicant/s Agrees

The Applicant/s agree/s that:

- 1) They have inspected the Premises and accept its condition
- 2) the Applicant/s will sign the Tenancy Agreement forthwith upon being notified of acceptance of this Application by the Agent.
- 3) this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties.
- 4) they understand that the Landlord/Agent is not required to give an explanation to them for any Application not approved.
- 5) on acceptance of this Application for Tenancy by the Landlord being notified to the Applicant/s, verbally or in writing, the Applicant/s will rent the Premises from the Landlord under a Tenancy Agreement drawn up by the Agent and, upon the signing of the Tenancy Agreement, pay the Bond and Rent by a method acceptable to the Agent. Such payments to be cleared funds prior to occupancy.
- 6) as tenant it must satisfy itself as to the provision of any electronic communication services to the Premises (internet, television - analogue, digital or cable) and the adequacy of existing electrical fittings with respect to the use of such services. The Landlord gives no warranty in respect to the provision or adequacy of such services or electrical fittings to the Premises.

3. Holding Fee (if applicable)

- 3.1 If a Holding Fee amount is specified the Applicant/s will be required to pay such fee to the Agent, upon the Applicant/s Application for Tenancy being approved by the Landlord/ Agent. Such fee, if a Tenancy Agreement is entered into after payment of a Holding Fee, will be retained by the Landlord/Agent and paid towards the first payment of Rent.
- 3.2 Should the Applicant/s refuse to enter into the Tenancy Agreement (except in the case of refusal due to misrepresentation or failure to disclose a material fact by the Landlord or Agent) any Holding Fee paid by the Applicant/s will be retained by the Landlord/Agent.
- 3.3 If the Applicant/s have paid a Holding Fee, the Landlord/Agent must not enter into a Tenancy Agreement with any other person within 7 days of payment of such fee or within such further period as may be agreed with the Applicant/s unless the Applicant/s notifies the Landlord/Agent that they no longer wish to enter into a Tenancy Agreement.

4. Privacy Statement

- 4.1 The Agent must comply with the provisions of the Australian Privacy Principles (*Privacy Act 1988*) and where required maintain a Privacy Policy.
- 4.2 The Privacy Policy outlines how the Agent collects and uses personal information provided by you as the Applicant/s, or obtained by other means, to assess your application for a residential tenancy and provide the services required by you on your behalf.
- 4.3 You as the Applicant/s agree, to further assess your Application, the Agent may, subject to the *Privacy Act 1988 (CTH)* (where applicable), collect, use and disclose such information to:
 - (1) the Landlord as Owner of the Premises to which this Application for Tenancy applies; &/or
 - (2) (subject to the provisions of Division 2 of the Residential Tenancies Act 2010) residential tenancy databases for the purpose of confirming details in your Application and enabling a proper assessment of the risk in providing you with the lease; &/or
 - (3) tradespeople and similar contractors engaged by the Landlord/Agent in order to facilitate the carrying out of works with respect to the Premises; &/or
 - (4) previous managing agents and nominated Referees to confirm information provided by you; &/or
 - (5) the Landlord's insurance companies; authorised real estate personnel; courts and tribunals and other third parties as may be required by the Agent relating to the administration of the Premises and use of the Agent's services; &/or
 - (6) the utility connection provider, where you have opted for such a service in Item (4), for the purpose of enabling the connection and/or disconnection of your utility services; &/or
 - (7) Owners Corporations.
- 4.4 Without provision of certain information, the Agent may not be able to act effectively or at all on the Landlord's behalf as a result of which your application may not be acceptable to the Landlord.
- 4.5 The Applicant/s have the right to access such personal information and may require correction or amendment of any inaccurate, incomplete, out of date or irrelevant information.
- 4.6 The Agent will provide (where applicable), on request, a copy of its Privacy Policy.

☐

I, the Applicant, give my consent for the Agent to make enquiries (in accordance with the Privacy Statement on the Application for Tenancy Form) to verify the information I have provided herein.

☐

I, the Applicant, have read and agree to the information provided in the Application for Tenancy Form & agree to be bound by the Terms of Application detailed in the Application for Tenancy Form

Applicant's Signature

Applicant's Name

Date:

Landlord's/Agent's
Signature

Landlord's/Agent's
Name

Date: