

Please ensure all fields are completed so we can process your application promptly

Rental Property Details

Date : _____

Address: _____

_____ Postcode: _____

Rental Amount \$ _____ Weekly \$ _____ Monthly

Bond Amount \$ _____ Payable to RTBA

Preferred Tenancy start date: ____ / ____ / ____ Term: ____ mths

How many people will reside at the property?

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Pets – If yes, how many? _____ Type/Breed: _____

Applicant Details

Title: _____ Family or Surname: _____

Given Name/s: _____

Date of Birth: ____ / ____ / ____ Home Ph: _____

Work Ph: _____ Mobile Ph: _____

Email: _____

Australian Driver's License No: _____

State: _____ Expiry date: _____

Passport No (if applicable): _____

Country: _____ Expiry date: _____

Rental Assistance: _____

Bond Assistance: _____

Own Motor Car: Yes / No (circle)

Car Make / Model: _____ Car Rego: _____

Applicant Details – Current Address

Address: _____

_____ Postcode: _____

How Long: ____ Years ____ Months Rent: _____ per week

Current Landlord/Agent: _____

Contact Number: _____

Reason for Leaving: _____

Applicant Details – Previous Address

Address: _____

_____ Postcode: _____

How Long: ____ Years ____ Months Rent: _____ per week

Current Landlord/Agent: _____

Contact Number: _____

Reason for Leaving: _____

Current Employment Details

Current Employee: _____

Occupation: _____

Nature of your Employment: FULL TIME / PART TIME / CASUAL (circle)

Length of Employment: ____ Years ____ Months

Position Held: _____

Net Income per Week \$ _____

Address: _____

_____ Postcode: _____

Contact Person: _____ Phone: _____

(if self-employed, please list Accountants contact details – page 2)



YourPorter is a FREE service connecting utilities and other services.

If the Agent approves this application, YourPorter will connect your water where permitted for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- Electricity
- Gas
- Water
- Telephone
- Pay TV
- Internet
- Car Insurance
- Life Insurance
- Health Insurance
- Home & Contents
- Home Loans

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature: _____ Date: ____ / ____ / ____

Previous Employment Details

Length of Employment: _____ Years _____ Months

Position Held: _____

Net Income per Week \$: _____

Address: _____

_____ Postcode: _____

Contact Person: _____ Phone: _____

Students

Name Of Institution: _____

Facility/Department: _____

Student Identification (ID) Number: _____

Income Source: _____ Net Weekly Income \$: _____

Centrelink (if applicable)

Type of Payment: _____

Customer Reference Number (CRN): _____

Amount Received \$: _____ per Fortnight \$: _____

Self Employed

Business Type: _____

Accountant Name: _____ Phone: _____

Character Reference (provide 2 character references)

Name: _____ Home Ph: _____

Relationship to Applicant: _____

Mobile Ph: _____ Work Ph: _____

Character Reference 2

Name: _____ Home Ph: _____

Relationship to Applicant: _____

Mobile Ph: _____ Work Ph: _____

Emergency Contact / Next Of Kin

Name: _____ Home Ph: _____

Relationship to Applicant: _____

Mobile Ph: _____ Work Ph: _____

Address: _____

_____ Postcode: _____

APPLICANTS PLEASE NOTE*All applicants must be submitted with the following proof of identity*

- A Photocopy of your Driver's License or Passport
- Your four (4) most recent Pay/Wage Slips
- One (1) Utilities Statement (for example; Gas, Electricity, Phone, Internet, Water Accounts)

NB; Should you not be able to meet the 100 check points, please contact the Property Manager. All applications for Tenancy are referred to a Tenancy Database for confirmation of details supplied and no applications will be accepted until all details have been referred to the database

Declaration – All Applicants Must Sign

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorize the Agent to obtain personal information from:

- the owner or the Agent of my current or previous residence;
- my personal referees and employer/s;
- any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details

of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow organizations/tradespeople to contact me
- lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 – Email info@ntd.com.au)
- transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted tenants to relevant water boards for water usage where permitted.

Signature: _____

Print Name: _____ Date: ____ / ____ / ____

OFFICE USE ONLY – Lease Connection Date: ____ / ____ / ____

Property Manager: _____