



## **MAINTAINING YOUR GAS SUPPLY**

Exchange cylinder supply systems operate on one cylinder at a time. This provides you with a reserve cylinder to maintain continuous supply. You will need to order gas when the first cylinder has run out and supply has been switched to the reserve cylinder(s).

Contact Origin or Origin's local Consignment Agent when you need a replacement cylinder. A filled gas cylinder will be delivered and connected on the next schedule delivery day in your area. The empty cylinder will be removed, and a delivery docket will be left by Origin's Consignment Agent confirming delivery. An invoice from Origin will be mailed out to you for payment.

### **Manual Change-over**

This is the most common system, where two or more cylinders are connected to a change-over valve and a pressure regulator. The regulator is normally mounted on the wall, in the centre of the cylinders.

When the cylinder in use empties:

1. Check all gas appliances are turned off
2. Turn the change-over valve lever (located on top of the regulator) 180° so it points to the reserve (filled) cylinder.
3. Turn the reserve cylinder valve on completely (anti-clockwise)
4. If required, relight gas appliances
5. Contact Origin or Origin's local Consignment Agent to order or pick up a filled gas cylinder.

### **Automatic Change-over**

Automatic change-over systems are installed only at the customer's request and cost. The installation is the same as for the manual change-over system, however the regulator is designated to switch to the reserve cylinder(s) automatically.

The regulator has a small clear plastic window at the top and is also fitted with a lever. This lever points to the cylinder in use. The window appears red after the

supply has switched to the reserve cylinder(s). It is important that you monitor this window regularly. Contact Origin or Origin's local Consignment Agent to order a filled cylinder as soon as the window appears red.

### **Relighting appliances**

When supply is switched from the empty to the filled cylinder, it may take a few minutes for your appliances to light, while the gas flows to the appliances. Refer to manufacturer instructions for relighting your gas appliances. For older appliances, lighting and operating instructions are usually attached to the appliance or inside a removable service access panel. Continuous flow hot water systems with electronic or battery ignition will relight automatically.

Testing the level of LPG

To check how much gas is in a cylinder, pour hot water down the side of the cylinder. After a few moments run your hand down the side of the cylinder. It will feel cool to the touch at the level of LPG. Please exercise caution when dealing with hot water.

### **Safety tips**

If you suspect you have a gas leak, turn off the cylinders and call Origin or Origin's local Consignment Agent. In the case of a gas leak, follow these precautions:

1. Do not light a match or lighter
2. Do not smoke a cigarette
3. Do not use any electrical appliance, mobile phone or even turn on a light
4. Open all windows and doors in the house