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www.infinityproperty.com.au

Tenant Vacating Notice – Non-Expired lease

Today's Date: ____/____/____

I/we give notice to vacate the following property as per the details below.

Name/s: _____

Property Address: _____

Vacating Date: _____

I/we understand that I/we will be breaking our tenancy agreement before the expiry date and will be liable to fees and charges as per my/our original lease agreement (Please see clause 41 of the lease).

I/we agree to pay rent to the date I/we return the keys.

I/we agree that I/we are liable for any cleaning/repair costs incurred as per condition reports.

Reason for vacating:

Forwarding Address: _____

Current/Updated Contact Details:

Work: _____

Home: _____

Mobile: _____

E-mail: _____

I/we understand that you (Infinity Property) may want to show prospective tenants through the property and will arrange a date and time by contact me/us.

Signed: _____ Signed: _____

Date: ____/____/____

OFFICE USE ONLY

Date Notice Received: _____

Landlord/Tenant Advised: _____

Vacate Date Entered: _____

Tenancy Expiry Date: _____

Inspection Date: _____

Prepare Listing: _____