

EstateRealty

MOVING CHECKLIST





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This comprehensive moving checklist is designed to help you stay on track leading up to, during, and after moving day. Even with a long to-do list, moving doesn't have to be stressful. **Planning and Preparation is everything!**

8 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ Ask your agent to recommend a great moving company (to find the best agent simply go to HotSellerTips.com and click the 'Find My Agent' tab)
- ☐ Start collecting estimates from moving companies
- ☐ Get some boxes. (If you commit to a moving company they will often give you boxes as part of the deal)
- ☐ Budget for moving expenses
- ☐ Create a 'moving file' to keep track of quotes, receipts and other important information
- ☐ Start researching your new community

7 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ Start compiling medical, dental, shot and prescription records
- ☐ Ask doctors for referrals in your new city of required
- ☐ Arrange to have school records and veterinarian records transferred
- ☐ Gather copies of legal and financial records
- ☐ Call your insurance agent to see what changes you need to make to your new policy
- ☐ Contact health clubs, organisations, and groups to cancel or transfer memberships

6 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ Plan how you will move valuables and difficult to replace items (certified mail, or carry them with you)
- ☐ Plan a garage sale
- ☐ Begin purging your home. Separate items into those you will keep, donate, or discard
- ☐ Start using items that can't be moved such as frozen foods, bleach and aerosols

5 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ If you don't have them yet, order boxes and moving supplies
- ☐ Begin packing items you don't use often
- ☐ Clearly label each box with its contents and the room its destined for
- ☐ Pinpoint your move date
- ☐ File a change of address with the Postal Service, or ask them to hold your mail at the post office in your new city

4 WEEKS BEFORE YOUR MOVE

DATE:

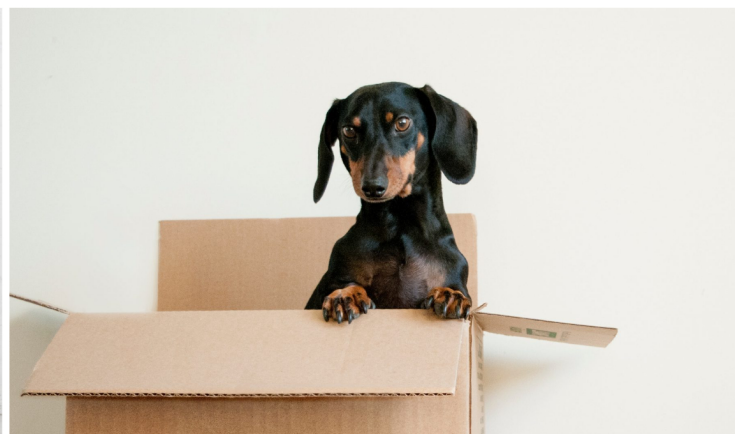
Notify these utility services of your move (both at your old and new locations);

- ☐ Electric
- ☐ Water
- ☐ Gas
- ☐ Telephone
- ☐ Cell phone
- ☐ Cable/Satellite and Internet
- ☐ Sewer
- ☐ Trash collection
- ☐ Make travel arrangements for your pets
- ☐ Put copies of pet medical and immunisation records in your move file
- ☐ Host a garage sale

3 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ Plan how to transport your plants
- ☐ Dispose of flammables, corrosive, and poisons. Google Do Not Ship info for a comprehensive list



2 WEEKS BEFORE YOUR MOVE

DATE:

Notify these professional services of your move:

- ☐ Accountant
- ☐ Attorney
- ☐ Doctor
- ☐ Dentist
- ☐ Financial Planner
- ☐ Health Insurance Provider
- ☐ Insurance Agent
- ☐ Schools

Notify these professional services of your move:

- ☐ Auto Finance Company
- ☐ Bank/Credit Union/ Finance Companies
- ☐ Credit Card Companies
- ☐ Exterminator
- ☐ Health Club
- ☐ Home care service providers (lawn, exterminator etc.)
- ☐ Laundry service
- ☐ Magazines

- ☐ Monthly memberships (Internet, Pay TV etc)
- ☐ Newsletters
- ☐ Newspapers
- ☐ Pharmacy
- ☐ Store/Gas charge accounts

Notify these government offices of your move:

- ☐ City/County Tax Assessor
- ☐ State Vehicle Registration
- ☐ Social Security Administration
- ☐ State/Federal Tax Office

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- ☐ Confirm travel arrangements for pets and family
 - ☐ Confirm parking for your moving trailer or moving container. Obtain permits if needed
 - ☐ Plan meals for the last weeks to use up your food
 - ☐ Assemble a folder of important info about your house for the next home owner

1 WEEKS BEFORE YOUR MOVE

DATE:

- ☐ Review your moving plans with your moving consultant. Email or call with questions
- ☐ Contact your bank or credit card company if you are planning to pay for your move by debit or credit card
- ☐ Print two copies of your moving bill and keep one in your move file
- ☐ Notify friends and family of your new address and phone number with a free Moving Notice
- ☐ Pack an essentials box to keep with you during the move

- ☐ Drain gas and oil from lawn equipment, gas grills heaters, etc.
- ☐ Drain water hoses and waterbeds
- ☐ Measure furniture and doorways to determine if larger pieces will fit through the door
- ☐ Empty and defrost refrigerator at least 24 hours before the move
- ☐ Fill any prescriptions you will need during the move

MOVING DAY

DATE:

- ☐ Place carpet, floor and door frame protectors throughout your home
- ☐ Load goods in a pre-designated order, saving "last load" items for the rear of your shipment
- ☐ Check every room and closet one last time to make sure nothing is left behind
- ☐ Plan dinner (pizza always works)
- ☐ Leave a note with your new address so that future residents can forward stray mail

MOVING IN CHECKLIST

DATE:

- ☐ Clean your new home
- ☐ Pick up any mail being held at the local post office
- ☐ Unload your items and begin organizing your new home
- ☐ Keep all receipts and documents in your move file and store it in an easy-to-remember location
- ☐ Get a new driver's license and automobile registration, insurance, voting info, etc.
- ☐ Contact the local paper for a new subscription if required

