



eis property

HOBART
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# Residential Application Form

In the event this application is unsuccessful no reason will be disclosed.

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Property: \_\_\_\_\_ Start Date: \_\_\_\_\_

Rent Per Week: \$ \_\_\_\_\_ Bond: \$ \_\_\_\_\_ Length of Lease: \_\_\_\_\_

Application Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Current Residential Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_ Smoker: Yes  No

Number of Adults in the Property: \_\_\_\_\_ Number of Children in Property: \_\_\_\_\_

Your Driver's Licence N°: \_\_\_\_\_ State: \_\_\_\_\_

Current Property Owner/Agent: \_\_\_\_\_ Telephone: \_\_\_\_\_

Currently Weekly Rent: \_\_\_\_\_ Length of Stay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Previous Property Owner/Agent: \_\_\_\_\_ Telephone: \_\_\_\_\_

Rental Address: \_\_\_\_\_ Length of Stay: \_\_\_\_\_

Current Occupation/Title: \_\_\_\_\_ Annual Salary: \_\_\_\_\_

Company/Organisation: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Business Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Previous Occupation: \_\_\_\_\_ Employment period: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Other occupants that will be residing in the property:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Personal References (2): \_\_\_\_\_

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**229 Elizabeth Street  
Hobart TAS 7000**

**Phone: (03) 6232 4999  
Fax: (03) 6232 4989**

**info@eisproperty.com.au  
eisproperty.com.au**

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Emergency Contact (next of Kin)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Do you have, or intend to have, any pet(s) on the property? \_\_\_\_\_

Type of Pet(s): \_\_\_\_\_

Age of Pet(s): \_\_\_\_\_ Pet(s) de-sexed: Yes  No

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**Supporting Documentation Required:**

- Current photo ID (passport or license)
- Current Credit Check
- Proof of income (recent salary documentation, bank statement, investment income or Centrelink statement)

\* Photocopying of documents by EIS is charged at \$5.00 per application if required.

**Costs Associated with a Successful Application**

- A security deposit (bond) equivalent to 4 weeks rent, (EIS Property Management will forward this to Rental Deposit Authority)
- Two weeks rent in advance

**Acceptance of this Application is subject to the following:**

1. The application is subject to the owner's approval.
2. Animals are not permitted on the property unless approved by the property owner.
3. The security deposit and initial 2 weeks rent must be paid in cash (bond guarantees are not accepted).
4. Rent in advance and the security deposit must be paid in full before occupancy is granted.
5. All tenants approved for occupancy must sign the lease.
6. **All on-going rental payments are to be by Direct Debit from your nominated bank account into our Rental Trust Account on the due date.**

**Privacy Information**

EIS Property Management is committed to respecting the privacy of the personal information it collects in order to carry on its business; and to comply with the National Privacy Principles set out in the Privacy Act. This policy sets out our commitment to compliance as well as details of how that commitment is to be carried out. EIS Property Management collects personal information from its clients for the primary purpose of carrying out its functions and activities as Property Managers. The information collected on this tenancy application form is required to assess your suitability to lease the premises. To enable us to do this, it is necessary to disclose your personal information to others. We are unable to do so without your knowledge or consent. The people and organisations we may disclose your personal information to include the property owner and their legal representatives and mortgagee; your current and previous property owner; your bank; your current and previous employee; your referees; your emergency contact; maintenance and trades people; rental bond authorities; residential tenancy tribunals and collection agents.

**Your Declaration and Release of Your Credit Information:**

I, the applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that of the information was given of my own free will and accord. I hereby give permission for EIS to obtain consumer and commercial information in order to assess my application for residency. If this application is approved, I am aware that this permission remains in force for the duration of my residency.

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Signature of Applicant

Date: