



NOTICE TO VACATE – VICTORIA

This is to advise that I/we _____
are hereby giving notice to vacate the following property: _____

We will be ready to hand the keys in on _____ if the keys are not returned by this date, I/we acknowledge that rent is to be paid until the keys are returned to Brian Unthank Real Estate. I hereby authorise the agent to undertake the vacating inspection without being present after I/we have handed the keys to the agent.

My/our new address is: _____

Under the terms of my/our Residential Tenancy Agreement, we are giving notice as follows:

- 28 Days:** notice is being given before the expiration of my/our Lease and my/our vacate date is after the lease expiration date. Lease expires: _____
- 28 Days:** notice is being given after the expiration of my/our Lease.
- I/we are breaking our Lease:** my/our Lease does not expire until _____ I/we understand that I/we are responsible for the property up until the Lease expiry date or until such time as a new tenant is found. This includes yard maintenance, rent and the cost of readvertising and re-letting the property. The re-letting fee is equivalent to a weeks rent.

Tenant Authorisation:

- I/we authorise the Agent to show prospective tenants through the property using their master keys.
- Access to the property can be gained by arranging an appointment with me/us.

You can reach me/us on the following numbers:

Home _____ Mobile _____

I/we understand that I/we are responsible for the condition of the rental property up until the date the property has passed final inspection standard and keys are to be handed in.

I/we understand that all rent monies are to be PAID IN FULL at the time of our vacating the property and ALL keys are to be returned to the agent.

Signed by Tenant/s _____