



Bremer Valley Realty

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TENANCY APPLICATION FORM

Property:..... Rent:\$...../week Bond: \$.....
Commencement Date:..... Lease Term:..... No. Occupants: Adults.....Dependants

Applicant Details

Full Name: Date of Birth:
Have you been known by any other name? YES / NO If Yes, what name:
Have you any Dependants? YES / NO Name/s: Age/s:
Driver's Licence No. or Passport No.:..... State: Exp. Date:
Registration Number of Vehicle/s: Number of Cars:
Are you or any of the dependants living with you a smoker? YES / NO

Contact Details

Current Address:
Phones: Work: Home:
Mobile: Email:

Current Agent/Lessor

Time period at premises: Years..... Months.....
Phone: Rent per week \$.....

Previous Agent/Lessor

Time period at premises: Years: Months:
Phone : Rent per week \$.....
Previous Address:

Pets Number of Pets: Type :

Are your pets registered with the Council? YES / NO
Please state which Council

Next of Kin (To call in the event of an emergency)

Name:.....
Relationship:Phone:
Address:

Are you employed? YES / NO

Full-Time/Casual/Part-Time/Centrelink/Other
Occupation:
Net weekly Income:
Length of Employment:
Name of Employer:
Address of Employer:
..... Phone:

If Self Employed

Business Name:
How long self employed?
Net weekly Income:
ABN:
Address of Business:
.....
Accountant & Ph:

Personal Reference (Please do not list relatives or partners and provide business hours contact numbers)

Name: Relationship: Phone:
Address:
Name: Relationship: Phone:
Address:

Please advise the following by ticking either Yes or No

- | | |
|------------------------------------------------------------------------------------------------------------------------|----------|
| Have you ever been evicted by any agent / lessor? | Yes / No |
| Is there any reason known to you that would affect your ability to pay rent? | Yes / No |
| Was your rental bond at your last address refunded in full? | Yes / No |
| Are you in debt to another agent / lessor? | Yes / No |
| Please advise what deductions were made from your rental bond: and/or Why are you in debt to your past agent / lessor? | |

You are required to meet a 100 point identification criterion upon submission of your application, and the agent/lessor may photocopy any item and retain as part of your application.

IMPORTANT – At least one form of Photo Identification MUST be provided

70 POINTS

- | | | |
|-----------------------------------|-------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Passport | <input type="checkbox"/> Full Birth Certificate | <input type="checkbox"/> Citizenship Certificate |
|-----------------------------------|-------------------------------------------------|--------------------------------------------------|

40 POINTS

- | | | |
|------------------------------------------------------|--------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Australian Driver's Licence | <input type="checkbox"/> Student Photo ID | <input type="checkbox"/> Dept of Veteran Affairs card |
| <input type="checkbox"/> Centrelink Card | <input type="checkbox"/> Proof of Age card | <input type="checkbox"/> State / Federal Govt. Photo ID |

25 POINTS

- | | | |
|--------------------------------------------------|-----------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Medicare Card | <input type="checkbox"/> Council Rates Notice | <input type="checkbox"/> Motor Vehicle Registration |
| <input type="checkbox"/> Telephone Bill | <input type="checkbox"/> Electricity Bill | <input type="checkbox"/> Gas Bill |
| <input type="checkbox"/> Tenancy History Ledger | <input type="checkbox"/> Bank Statement | <input type="checkbox"/> Credit Card Statement |
| <input type="checkbox"/> Last FOUR Rent Receipts | <input type="checkbox"/> Rent Bond Receipt | <input type="checkbox"/> Previous Tenancy Agreement |

ADDITIONAL INFORMATION – PROOF OF INCOME

- | | | |
|----------------------|--------------------------------------------------------------------|--------------------------|
| Employed | Last two Payslips | <input type="checkbox"/> |
| Self Employed | Bank Statements, Group Certificate, Tax Return, Accountants Letter | <input type="checkbox"/> |
| Not Employed | Centrelink Statement | <input type="checkbox"/> |

I, the Applicant, declare that the above information is true and correct and that I have supplied it of my own free will. I acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. I understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my creditworthiness. For such purposes, I authorise you to contact the persons named in this application and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, further information obtained from, referees named in this application and other relevant third parties. I acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. I also consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for this agent/ lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporate, contractors, other real estate agents, salespeople and tenancy default databases.

I wish to undertake a tenancy for a period of to commence on the at a rental price of \$..... per week. I understand that I am to pay a rental bond of \$..... on or before I take possession of the premises and sign a General Tenancy Agreement.

I am aware that I may be required to pay a securing deposit of one week's rent upon verbal approval of my application. The securing deposit will be used as the first weeks rent upon signing of General Tenancy Agreement.

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| I, the Applicant acknowledge that I have received from the lessor or agent (please circle YES or NO) Form 17a, 18a, by laws (if applicable) before signing this application | YES / NO |
| The customer acknowledges that one application form has to be completed per person applying | YES / NO |
| The customer acknowledges that they have received the Privacy Policy of the agent | YES / NO |
| The customer acknowledges that both the lessor and tenant are bound by this application immediately upon communication of the lessor's or his agent's acceptance of it | YES / NO |

Name of Applicant: **Signature:** **Date:**